

IDAHO BOARD OF MORTICIANS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 1/14/2014

BOARD MEMBERS PRESENT: James H. Opdahl - Chair
Craig L. Geary
David L. Hutton

BUREAU STAFF: Tana Cory, Bureau Chief
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Erin Anderson, Technical Records Specialist I

OTHERS PRESENT: Bruce English, English Funeral Home
Sherri Rudai, Funeral Consumer Alliance

The meeting was called to order at 9:03 AM MST by James H. Opdahl.

APPROVAL OF MINUTES

Mr. Hutton made a motion to approve the minutes of 9/3/2013, 9/25/2013 and 10/1/2013. It was seconded by Mr. Geary. Motion carried. Mr. Geary made a motion to approve the minutes of 10/9/2013. It was seconded by Mr. Opdahl. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She said that the House Business subcommittee will be meeting 1/16/2014 at 3:30 p.m. to review rules. Ms. Cory stated that any available Board members were encouraged to attend, in case the subcommittee had questions.

FINANCIAL REPORT

Ms. Cory gave the financial report, which indicated that the Board has a cash balance of \$20,717.95 as of 12/31/2013.

[INVESTIGATIVE REPORT](#)

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Hutton made a motion to approve the Bureau's recommendation and authorize closure in cases I-MOR-2013-3, I-MOR-2013-4, I-MOR-2014-1 and I-MOR-2014-6. It was seconded by Mr. Geary. Motion carried.

OLD BUSINESS

The Board discussed its "To Do" list. Ms. Cory explained that these items came from previous meetings and that occasionally the Board will review the items to determine if it still chooses to seek follow-up of those items.

NEW BUSINESS

Mr. Hutton made a motion to approve the crematory application updates and to post to the web. It was seconded by Mr. Geary. Motion carried.

Mr. Hutton made a motion to approve the renewal form updates, deferring any questions to the Chair for approval. It was seconded by Mr. Geary. Motion carried.

EXECUTIVE SESSION

Mr. Hutton made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Geary. The vote was: Mr. Hutton, aye; Mr. Geary, aye; and Mr. Opdahl, aye. Motion carried.

Mr. Geary made a motion to come out of executive session. It was seconded by Mr. Hutton. The vote was: Mr. Hutton, aye; Mr. Geary, aye; and Mr. Opdahl, aye. Motion carried.

CONTINUING EDUCATION

The Board approved continuing education submitted for reinstatement.

Ms. Anderson addressed the Board in regard to a licensee's continuing education received from attending the 9/3/2013 face-to-face meeting. The meeting was short 10 minutes of the required 2 hour minimum to receive 2 hours credit. Mr. Hutton made a motion to accept the continuing education from the licensee for his attendance at the 9/3/2013 meeting. It was seconded by Mr. Geary. Motion carried.

CORRESPONDENCE

The Board reviewed correspondence from a licensee inquiring if the continuing education they had obtained would be accepted by the Board. Mr. Hutton made a motion to approve the continuing education, noting that the licensee had 8

hours of CE available; 4 hours this year, 4 hours carryover and that licensee still needed to obtain the 4 hour minimum CE in an interactive setting.

CAR RENTAL

Mr. Geary made a motion to approve the car rental expense made by Mr. Hutton for the 1/14/2014 Board meeting. It was seconded by Mr. Opdahl. Motion carried.

CORRESPONDENCE

The Board reviewed additional correspondence received.

The Board reviewed e-mail correspondence in regards to Idaho Code 54-1111 and the requirement that satellite facilities be licensed. Mr. Hutton made a motion for Ms. Anderson to respond that satellite facilities are required to be licensed and must adhere to Idaho Code 54-1111 and its requirements. It was seconded by Mr. Geary. Motion carried.

The Board reviewed a request for interpretation of what a public transportation agent is as written in Idaho Code 54-1120 from a licensee. The Board stated that anyone can be a public transportation agent and pick up a body, but that agent is required to deliver the body to a licensed facility. Ms. Anderson was directed to respond to the licensee with this answer.

APPLICATIONS

Mr. Hutton made a motion to accept the following applicants for Mortician trainee permits:

MRT-1346 Meredith A. Jacobson
MRT-1340 Katherine Marie Matranga
MRT-1343 Rosanne K. Wright
MRT-1345 Tyrell Philip Nash
MRT-1347 Shellee Bonnie Hansen

It was seconded by Mr. Geary. Motion carried.

Mr. Hutton made a motion to table applicant #901130722 for additional information. It was seconded by Mr. Geary. Motion carried.

Mr. Hutton made a motion to table applicant #901131115 for additional information. It was seconded by Mr. Geary. Motion carried.

Mr. Hutton made a motion to approve the following applicants for licensure for a Certificate of Authority, MCA:

MORA-1351 Evan Birdsell
MORA-1344 Dale McCall

It was seconded by Mr. Geary. Motion carried.

Mr. Hutton made a motion to table applicant #901131115 for additional information. It was seconded by Mr. Geary. Motion carried.

CONTINUING EDUCATION AUDIT

Mr. Hutton made a motion to accept the proof of continuing education submitted by audited licensees. He also noted in this motion that the percentage being audited annually was acceptable by the Board. This motion was seconded by Mr. Geary. Motion carried.

FUTURE MEETING DATES

The following dates to meet were scheduled by the Board:

7/15/2014 and 7/16/2014

1/13/2015 and 1/14/2015

NEXT MEETING was scheduled for 7/15/2014.

ADJOURNMENT

Mr. Hutton made a motion to adjourn the meeting at 12:25 PM MST. It was seconded by Mr. Geary. Motion carried.

James H. Opdahl, Chair

Craig L. Geary

David L. Hutton

Tana Cory, Bureau Chief